

**CELLULAR PHONE REIMBURSEMENT**

The Governing Board understands that cellular phones and other mobile communications devices are an efficient and important method of conducting district business and can help to ensure the safety and security of staff, students, and others, as well as helping to protect district property.

*(cf. 0450 - Comprehensive Safety Plan)*  
*(cf. 3515 - Campus Security)*  
*(cf. 3516 - Emergencies and Disaster Preparedness Plan)*  
*(cf. 4040 - Employee Use of Technology)*  
*(cf. 5131 - Conduct)*

The Superintendent or designee shall determine, in accordance with administrative regulation, whether an employee needs a cell phone and/or other mobile communications device in order to perform his/her job responsibilities.

*(cf. 3542 - School Bus Drivers)*  
*(cf. 4156.3/4256.3/4356.3 - Employee Property Reimbursement)*

*Legal Reference:*

*EDUCATION CODE*  
*35213 Reimbursement for loss or damage of personal property*  
*44032 Travel expense payment*  
*48901.5 Electronic signaling devices*  
*VEHICLE CODE*  
*23123 Wireless telephones in vehicles*  
*23125 Wireless telephones in school buses*  
*CODE OF FEDERAL REGULATIONS, TITLE 26*  
*1.132-5 Working conditions fringe benefit*

*Management Resources:*

*WEB SITES*  
*Internal Revenue Service: <http://www.irs.gov>*